

To Our Valued Carriers,

Today, we are excited to share with you that <u>Ardent Mills</u>, the company committed to providing innovative and nutritious grain-based solutions, is transitioning to a new technology platform that will help simplify the way we do business.

In May 2014, we shared that it will take some time to be fully operating as a unified service and that our goal to align our people, processes and tools are crucial to ensure we serve your business right the first time.

**Effective March 1, 2016**, we will be begin using our new tool, – CarrierPoint, to execute tendering, status messaging, invoicing (via web portal or EDI), transportation performance reporting and freight payment processes for our outbound shipments from our Canada and Innovative Bakery Resources (IBR) businesses. Our U.S. and Puerto Rico Flour businesses successfully completed their transitions as of November 15, 2015.

TransCore, our service provider and owner of CarrierPoint, will be contacting you in the coming weeks, if they have not already, to train on the web portal or EDI use. We anticipate you will find the CarrierPoint tool easy to use and it should improve the ease of doing business with Ardent Mills.

## There are a few tasks we need your assistance accomplishing prior to go-live.

Outbound Shipments Transition Tasks related to:

## Freight Payables

- 1. Any invoice with a ship date/service date prior to March 1, 2016 should be submitted via the existing process. Please have these submitted by March 15, 2016.
- 2. Freight bills for loads shipping March 1 and beyond:
  - Any invoice directly tied to a line haul, will need to be submitted via the CarrierPoint Website if using the portal or via EDI 210 transactions. The request is to have one-time billing for each shipment. Please be sure to include all accessorials associated with each shipment at the time of invoicing. (Examples: line haul rate, FSC, etc.)
  - All other miscellaneous invoices not directly tied to a line haul should be sent to: Misc\_Trans\_Payables@ardentmills.com.

# TransCore -CarrierPoint

PLEASE NOTE: Tendering will start approximately February 23, 2016 for loads shipping March 1 and beyond. You should not receive tenders from Legacy systems for loads shipping March 1 and beyond.

For carriers confirmed using **EDI**:

- 1. Please be sure to work with TransCore on Testing 204's.
- 2. Please confirm completion date with TransCore.
- 3. If you have not confirmed EDI use, please do so immediately.
  - Confirm correct contact.
  - Confirm if you will be able to complete EDI by February 12, if not, you will need use the web portal instead.

# For carriers using the Web Portal:

- 1. You will be contacted via email by TransCore to setup training. Please make yourself available for that important training.
- 2. Training will cover:
  - Set up of your CarrierPoint user account, Login.
  - Viewing and accepting load tenders.
  - Monitoring and updating load status.
  - Setting Pick-up and Delivery Appointments.
  - How to provide status updates and other communication.
  - How to review Charges and Providing Delivery Confirmation to start the payment process.
  - How to provide missed delivery confirmation.

# Carrier Compliance

We are transitioning and updating your file for compliance reasons. We will be utilizing DAT Onboarding and Carrier Watch for data and document storage. At your convenience over the next month, please log on to <a href="https://onboarding.dat.com/ardent">https://onboarding.dat.com/ardent</a> and register/update your carrier profile. Please be sure to complete:

- Carrier Profile-General, Payment, Contact, MC#/DOT# and SCAC
- Tax Info W9 –signed & dated
- Proof of Insurance Coverage
- Sign Federal Contracts Eligibility
- Sign Ardent Mills Network Access Agreement

We value our relationship with each of our transportation partners and I thank you for making time to support our system transition and hope this transition is a pleasant experience for your organization. As with any transition like this, we ask for your patience as we get our new processes online.

Should you have any questions or need assistance with anything, please feel free to make contact with your normal Ardent Mills contact or Charity Zeigler at 720-726-8828 or Charity.Zeigler@ardentmills.com.

Sincerely,

Dave Venberg SR. Director of Transportation and Logistics